

# Sample Activity Worksheet

## SCOPE OF COMPETENCY

### Lesson objective:

State the objective of the lesson/activity

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**The Educator should specify the Range** under which the assessment/Activity took place (use range statement in TVET unit standards). This assessment/activity will be conducted under the following range of conditions:

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**The Context of Assessment/Activity:** On the Job  Institution/ School

<b>WORK ACTIVITY:</b> <i>Outline the activity to be completed by the learner. The task should cover knowledge, skills and attitude to be demonstrated</i>	
<b>TASK SKILLS</b> <i>State all the task the learner has to demonstrate</i>	<b>TASK MANAGEMENT SKILLS</b> <i>List the stated or tacit actions the learner must demonstrate to complete the task</i>
Candidate has to ... <ul style="list-style-type: none"> <li>•</li> </ul>	Prepare/organise/co-ordinate by...
<b>CONTINGENCY MANAGEMENT SKILLS</b> <i>State possible drawbacks to completing the task and alternate solutions to completing the task</i>	<b>JOB/ ROLE ENVIRONMENT SKILLS</b> <i>State the skill s the learner should be able to demonstrate upon completing the task</i>
What if...?	The candidate can... <ul style="list-style-type: none"> <li>•</li> </ul>

### Rating Scale:

1. Cannot perform this task.
2. Can perform this task with **constant** supervision and **considerable** assistance.
3. Can perform this task with **constant** supervision and **some** assistance.
4. Can perform this task satisfactorily with periodic supervision.
5. Can perform this task satisfactorily with little or no supervision.

**Oral Questions:**

List the questions to ask the learner to assess the learner's knowledge and communication skills

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**Other:**

State any limitations or condition that may impact the assessment/activity

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